Update on Implementation of Approved Recommendations
Arising From Engaging Communities Scrutiny Review

Approved Scrutiny Recommendation	Update on Implementation in November 2013	Update as of May 2014	Update as of November 2014
vii. In regard to council consultation, more time should be given to enable Parish Councils and Residents Associations to participate, as consultation needs to go to a meeting for discussion, not just to individuals.	A working group has looked specifically at this topic and developed new resources to support staff through the consultation and engagement process. A training workshop was delivered to staff on the 27th September – the first of a programme of workshops, to promote good practice, promoted through corporate training offer. The resources will be launched as part of the upgraded to the council's intranet system. The Federation recently met with Kersten and offered to play a role in future council consultation – how this will operate will be worked up with the Federation.	We are working to make resources available to staff via the current intranet system due to technical difficulties with the proposed new site.	Engaging for Everyone a half day course for CYC staff has been devised piloted and included in the core training offer. Engaging Lunchtimes – monthly themed sessions have been scheduled and each session is followed by an engagement network meeting. These sessions are open to staff and community groups. The January 15 session is all about working with Parish Councils and is delivered in partnership with the chair of the York Branch Local Council Association.

In addition - On 21 July we held an initial meeting with Parish Councils and Residents Associations to discuss the future of |

			Council services provided in their areas.
			The background to the meeting was the need to improve the way we work together in view of the inevitable reduction in the resources that will be available to us in future.
			Some themes that came out of the meeting were:
			• The need for better communication channels between the Council and the parishes and more effective networks between community groups and other partners
			• The importance of find ways to protect key services such as grass cutting and maintaining roads
			• The need for culture change, with residents taking more

			responsibility for their own actions • The potential for parish councils to take a greater role in deciding how services are provided in their areas There is now a follow-up meeting to be held on 19 November, 2:00 pm – 4:00 at West Offices with Parish Councils. Work has also begun to develop and deliver training in conjunction with representatives from a number of RA's that will be added to the core training offer.
viii. The council to ensure that feedback is given to PCs and RAs on their consultation responses	This is improving following the work of the working group & further improvements should be seen through the resources available via the new intranet. Further workshops and training will be developed with the Parish Councils & Federation.	See above	See above

xii. Report authors to include appendix of abbreviations in reports where appropriate - to aid ease of reading. The list can be tailored to each committee and duplicated for all reports relevant to that committee, with revisions/additions where needed	Current practice is to state in full the name of an organisation/initiative etc for its reference in a report, with the abbreviation in brackets alongside. Throughout the report thereafter it is acceptable to use the abbreviation. Annexing a separate list of abbreviations may not be the most environmentally friendly solution. Neither would it be a user friendly solution, as the reader would have to flick back and forth to search for each abbreviation used. The appropriate use of a separate annex would be where a report contains a significant number of technical abbreviations. In addition, the Heads of Civic & Democratic Services and Strategy, Partnerships & Communication are planning to work together to deliver a revised report		Democratic Services continue to check all reports as part of their agenda publication process. Where a report author has not provided a list of abbreviations the relevant Democracy Officer will request one. If necessary as a result of time constraints, the DO will create the list.

	template, style guide and associated training to improve the way public reports are in general, which will include addressing this issue.		
xiii. Improve joint working at Ward Team Meetings by the adoption of the Statement of Intent shown at para 41of the final report.	The Communities and Equalities Team are liaising with Councillors to add to discussions at Ward Team Meetings.		A piece of work is currently being undertaken to develop support and training for ward teams. A survey has gone to each ward team member.
xiv. Communities & Equalities Team to identify areas of the city where no Parish Council or Resident Association currently exists and identify a private resident association or some other type of community group to disseminate council information through.	Each Resident Assoc. page on the Council website now provides a map showing the area covered by the Association. Parish Council areas can be identified using the YorkMap on the council website. Work is continuing to identify community groups in areas not covered by either a Parish Council or Residents Association		Every ward currently has either a Parish Council or a Resident Association. Some have both. In addition, each ward has a number of Community based organisations ranging from friends of groups to sports and young people's groups.
Scrutiny Comments on Updates Received Nov 2013 – No recommendations signed off – Further update required in six months May 2014 – Recommendations i.-vi, and ix-xi sign off – Further update required in six months			